



香港明愛學前教育及扶幼服務
明愛鯉魚門幼兒學校

培育宗旨及目的：

本： 培育幼兒德、智、體、群、美、靈六育發展的精神

按： 幼兒的學習能力和興趣

採： 個別/小組輔導和活動教學法

設： 符合幼兒身心發展的綜合課程；遊戲和活動；漸進適應校園生活的開課程序及多元化益智教育玩具；圖書及視聽器材；創作性體能運動器材；

勵： 幼兒學習熱忱

讓： 幼兒在輕鬆愉快的氣氛下健康成長

歡迎： 家長參與活動及提供意見

師資： 本校教師全部為合格幼兒教師，100%已獲幼兒教育證書，及67%取得或進修幼兒教育學學士學位課程。

容 額： 110 名 **年 齡：** 足齡二至六歲

服務時間： 星期一至五 上午八時至下午六時
 星期六 上午八時至下午一時

星期日及公眾假期休息

附設： 暫託幼兒服務

 延長時間服務

 兼收弱能兒童服務

 駐校社工服務

延長時間服務:(需另繳費用)

星期一至五： 下午六時至下午七時

星期六： 下午一時至下午二時

2016-2017 年度每月學費連膳食費：

| | | |
|--------------|-----------|------------------------------------------------------------------|
| 2-3 歲(幼初班) → | \$2,921 | |
| 3-4 歲(幼兒班) | } \$3,450 | 扣減學券後實繳學費： 每月\$1,505 (9/2016) 每月\$1,515 (10/2016 - 8/2017) |
| 4-5 歲(低班) | | |
| 5-6 歲(高班) | | |

減費申請：(適用於 2016-2017 年度)

- 1) 家長如已申請獲得學券，可得到學券資助扣減學費。
- 2) 家長可按需要向在職家庭及學生資助事務處申請學費減免。

升讀小學： 按小一派位辦法升讀小學；學校提供活動協助幼兒準備小學生活方式。

申請入學手續：

- 1) 可親臨本校或備回郵信封索取申請表格；亦可從本校網站下載表格。
- 2) 填妥申請表連同下列文件交回校方登記：
 - *兒童出生證明書/宣誓紙副本
 - *兒童證件相片一張
 - *貼足郵票之信封四個
 - *報名時需繳交報名費 40 元正，無論成功入學與否，所繳交的報名費將不獲退還
- 3) 學校於每年 11 月至 1 月份進行新生約見。
- 4) 幼兒經面見及獲註冊西醫進行體格檢驗，證明適合入讀幼兒學校，學校方安排入學。
- 5) 本校有權要求申請人出示有關證明文件。

退學手續： 中途退學必須在退學前一個月用書面通知校方或以一個月學費代替通知期。

2017-2018 年度幼兒入學申請須知**收生程序、考慮取錄因素及準則****一、收生程序**

- 1.1 香港明愛轄下 11 所幼兒學校及幼稚園招生資料將於主曆 2016 年 9 月 4 日刊登於公教報；有關本校之報名手續，包括索取及遞交報名表方法，歡迎瀏覽網頁：<http://lymns.caritas.org.hk/>
- 1.2 本校於 11 月上旬會個別通知已遞交入學申請表格之家長安排約見新生，約見安排會於 11 月至 1 月進行；
- 1.3 校方會在接見兒童及家長後約兩星期內寄出兒童取錄結果通知書，家長如逾期未獲通知，可致電本校查詢；
- 1.4 已獲取錄之學生家長須於指定日期內繳交註冊費；而候補生將獲編入輪候冊名單；於統一註冊日後，如學校仍有學位，本校將收取候補生，並通知候補生家長辦理註冊手續。
- 1.5 校方會在每年 6 月舉行新生家長會，闡釋入學安排；倘日後有放棄學位者，校方會安排學位予候補生；
- 1.6 按機構行政指引，所有未被取錄之學童報名表將儲存一年後銷毀，期間家長倘有查詢，可直接與校方聯絡。

二、新生面見安排 (如需要傳譯服務，請致電與本校聯絡)

- 2.1 為減低幼兒對陌生環境的抗拒，請安排一位成人陪同幼兒進行面見
- 2.2 面見以廣東話及小組形式，透過幼兒遊戲活動及家長面談進行。

三、考慮取錄因素及準則：

基於學位有限，以下僅為考慮因素，並非所有符合優先考慮的申請人均會獲取錄，取錄權由校方決定

- 3.1 兒童年齡於 9 月 1 日(幼兒班)需足齡 2 歲 8 個月；(幼初班)需足齡 2 歲。
- 3.2 按學校每學年班級人數取錄；
- 3.3 家長認同學校的使命與教育目標；
- 3.4 兒童面見時的表現；
- 3.5 父母雙方均需出外工作，需要全日幼兒服務；
- 3.6 有兄弟為本校現讀學生，方便家長接送；
- 3.7 有兄弟為本校畢業生(修畢高班課程)；
- 3.8 有社會性及照顧需要；
- 3.9 居住於油塘/藍田/觀塘區，就近入學；

四、2017/18 註冊證正本及註冊費

- 4.1 2017/18 註冊費為港幣\$1570。已註冊之兒童於新學年入讀本校，已繳之註冊費將於 2017 年 9 月份學費內扣除/退回，若家長於註冊後決定為子女轉校，請以書面通知本校。本校會退回相關註冊證，但註冊費將不獲退還。在取回註冊證後，本校亦不會再為該兒童保留學位。

2017-18 年度收生安排

| | 事項 | 日期 | 備註 |
|---|-----------------------------------------------------------------|-----------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|
| 1 | 派發報名表 (不設收取入學申請表限額) | 2016 年 1 月 1 日 | 可到本校索取或從網站下載 http://lymns.caritas.org.hk/ |
| 2 | 接受報名 (親身遞交或郵寄，信封請註明【入學申請】，請留意在信封上貼上足額郵票，若郵資不足的郵件，一律會由香港郵政處理) | 2016 年 1 月 1 日起 | -請提供以下資料申請報名： 1.填妥之申請表； 2.兒童出生證明書副本一張； 3.兒童證件相一張； 4.回郵信封 4 個(貼上\$2 郵資及寫上回郵地址)； 5.報名費 \$40 |
| 3 | 適齡申請幼兒班(3 歲 K1 班)的家長需自行向教育局申請「2017/18 幼稚園入學註冊證」 | 2016 年 9 月至 11 月 | 「2017/18 幼稚園入學註冊證」申請資料及表格可在教育局網頁查閱及下載，或到各區民政事務處、郵政局、教育局區域服務處及學生資助辦事處索取。 |
| 4 | 截止報名 | 2016 年 10 月 31 日 | 逾時遞交申請者，將作後補申請，待本校有學位空缺時再作處理 |
| 5 | 發信通知約見安排 | 2016 年 11 月上旬 | K 班(3-6 歲)兒童年齡於 2017 年 9 月 1 日足 2 歲 8 個月才獲安排約見 N 班(2 歲班)兒童年齡於 2017 年 9 月 1 日足 2 歲才獲安排約見 |
| 6 | 新生面見 | K 班(3-6 歲): 2016 年 11 月中旬 N 班(2 歲班): 2016 年 11 月中/下旬 | 校方將以書面個別通知家長。 |
| 7 | 發信通知申請結果及註冊日期 | K 班 (3-6 歲): 2016 年 12 月 17 日前 N 班 (2 歲班): 2017 年 1 月上旬 | 校方將以書面個別通知家長。 |
| 8 | 辦理註冊手續 (繳交之註冊費款項將於 2017 年 9 月份學費內扣除/ 退回，倘中途放棄學位者，已繳付之註冊費恕不退還) | K 班 (3-6 歲): 2017 年 1 月 12-14 日 N 班 (2 歲班): 2017 年 1 月中旬- 2 月上旬 | -註冊時請提交以下文件： 1.「2017/18 幼稚園入學註冊證」正本 2. 註冊費 1,570 元正 繳交註冊費 1,570 元正 |

*家長可前往教育局網頁參閱有關 2017/18 學年幼稚園幼兒班(K1)收生安排。

<http://www.edb.gov.hk/tc/edu-system/preprimary-kindergarten/kindergarten-k1-admission-arrangements/index-3.html#4>



Caritas Nursery School—Lei Yue Mun

Information on Admission to K1 Class in the 2017/18 School Year

School Information

Please visit our school website (<http://lymns.caritas.org.hk>) for details.

Application Procedures

1. Collection of Application Forms (No quota)

Application forms can be obtained from school in person or download from school website:

http://cc.caritas.org.hk/apply_2016.htm

2. Return of Application Forms (No set quota)

i. **Return Method:** Please submit the completed application form in person / by post together with the following documents required:

- ✓ a copy of the child's birth certificate
- ✓ four self-addressed stamped envelopes
- ✓ a recent photo of the applicant
- ✓ a crossed cheque for Application Fee HK\$40 (made payable to Caritas - Hong Kong (SWD)). The application fee is non-refundable whether the application is successful or not.

ii. **Return Period:**

- ✓ Submit in Person : Monday to Friday 2:00p.m. to 4:00p.m. and Saturday 10:00 a.m. to 12:00 noon.
- ✓ Submit by Post : Please mark "Application for admission" on the envelope .
- ✓ Application Form and required documents should be submitted **on or before 31st October 2016** . **Fax or e-mail application will not be accepted.**

Interview Arrangement

1. The Nursery School will arrange interview for all applicants.
2. Interviews will be conducted from November 2016 to December 2016.
3. The interview schedule will be sent to all eligible applicants by post on / before 10 November, 2016.
4. Group interviews will be arranged. We will observe the child's behavior and interview with the parents.
5. Parents are required to accompany their child for the interview to ease the anxiety in facing a new environment.
6. Interview will be conducted in Cantonese. Please contact us at 2246 5002 if interpretation / translation service is required.

Admission Criteria and Factors for Consideration

1. For K1 class: the child should be at least 2 years and 8 months old when she/he is admitted in September 2017.
For N1 class: the child should be at least 2 years old when she/he is admitted in September 2017.
2. The alignment of the parents' view with our school mission and values.
3. Interview performance of the child.
4. The applicant from families in needs for whole day / long whole day edu-care service will be given due priority consideration.
5. The applicant with sibling(s) currently studying in our school will be given due priority consideration.
6. The applicant has sibling (s) of our school's graduated alumni.
7. Residents in Yau Tong/ Lam Tin/ Kwun Tong district.

As the number of school places is limited, please understand that not all applicants fulfilling the priority consideration will be guaranteed a school place. Our school has the final interpretation and decision on the factors concerned.

Announcement of Admission Results

We will inform parents of the K1 admission results 2 weeks after the interviews by post.

Registration Arrangements

1. Successful applicants: Parents should complete the registration procedures for their child from **12 to 14 January 2017** ("Centralised Registration Dates") by submitting the original of the "2017/18 Registration Certificate (RC)" to our school and paying the registration fee.
2. The registration fee for 2017/18 is HK\$ 1,570. For those admitted children, the registration fee will be deducted from the school fee in September 2017.
3. If parents cannot submit the "2017/18 RC" during registration, our school may not be able to complete registration for the child. Hence, parents are required to submit application for the Registration Certificate to EDB within the specified period (September to November 2016).
4. Should parents decide to change school after registration, please notify to us in writing. We will return the "2017/18 RC" but the registration fee will not be refunded. Upon obtaining the "2017/18 RC", our school will no longer keep the school place for the child.
5. Applicants on waiting list will be notified if there were availability after the Centralised Registration Dates.

Enquiry

Should there be any enquiry, please contact us at 2246 5002.

Information of Admission can be obtained from EDB website:

*Admission Arrangements for K1 Places in Kindergartens for the 2017/18 School Year

<http://www.edb.gov.hk/en/edu-system/preprimary-kindergarten/kindergarten-k1-admission-arrangements/index-3.html>

Admission Schedule of 2017/18 School Year

| | Schedule | Date | Notes |
|---|------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | Distribution of Application Forms | From 1 January 2016 | Parents can obtain the Application Forms from our Nursery School or downloaded online http://lymns.caritas.org.hk/ |
| 2 | Return of Application Forms (Please ensure the full fare is paid by post and state "Application Form" on the envelope) | 1 January 2016 onwards | Please provide the following when submitting the Application Form: 1. Completed application form 2. A copy of Birth Certificate of the applicant 3. A recent photo of the applicant 4. 4 self-stamped envelopes for return-mail 5. Application fee HK\$40 |
| 3 | Parents are required to submit an application for the "2017/18 Registration Certificate for Kindergarten Admission" to EDB from September to November 2016 | September 2016 to November 2016 | The "2017/18 RC" will be opened for application in September 2016. Please be reminded that if parents cannot submit the "2017/18 RC" during registration, we may not be able to complete registration for the child. Hence, parents are required to submit application for the Registration Certificate Admission to EDB within the specified period. |
| 4 | Deadline of Application | 31 October 2016 | For application submitted after the deadline, we will notify the applicant's parents if there will be vacancy after the normal application procedures. |
| 5 | Interview Confirmation | Early November 2016 | To be eligible for interview, the child must: -reach the age of 2 years 8 months when he/she is admitted to K1 class in September 2017; or - reach the age of 2 years when he/she is admitted to N class in September 2017 |
| 6 | Interview | K1-K3class: Mid November 2016 N class: November 2016 to December 2016 | The school will inform individual applicant in written by post. |
| 7 | Notification of interview result and registration date for 2017/18 school year admission | K1 – K3 class : Before 17 December 2016 N class: Before 10 January 2017 | The school will inform individual applicant in written by post. |
| 8 | Registration of successful applicants | K1-K3class: 12-14 January 2017 N class: 22-24 January 2017 | Please register in person together with the following: 1. 2017/18 Registration Certificate for Kindergarten Admission (original copy) 2. Registration fee HK\$ 1,570 Registration fee HK\$ 1,570 |

